

**HEAD OFFICE**

303 Church Street  
Private Bag X 44  
MOGWADI 0715  
Telephone: (015) 501 0243/4  
Fax no : (015) 501 0419  
E-mail: info@molemole.gov.za



Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street  
MOREBENG 0810  
Telephone : (015) 501 2371  
Fax no : (015) 397 4334

[www.molemole.gov.za](http://www.molemole.gov.za)

**Enquiries: Ralephenya T.D**

**Reference: COPR: 8/1/1/20**

**16 March 2021**

**Request for Quotation**

**CALL FOR QUOTATIONS FROM SERVICE PROVIDERS WHO ARE REGISTERED ON THE CENTRAL SUPPLIERS DATABASE FOR THE SUPPLY AND DELIVERY OF OFFICE FURNITURE AS PER THE SPECIFICATION BELOW:**

**1. The following documentation should be attached to the quotations:**

- a. The recent up-to-date central supplier data (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b. Fully signed and completed declaration of interest form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- c. Fully signed and completed MBD 9 form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- d. Fully signed and completed MBD 6.2 certificate and Annex C for local content and production [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- e. Certified **COPY** BBEE certificate (to claim preference points. Failure to submit does not disqualify the bidder but will lead to forfeiture of the preference points)
- f. The Master Registration Number or Tax compliance status pin

**2. The following conditions will apply:**

- a) Quotations must be on an official letterhead of the company.
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer.
- c) Incomplete quotations will be disqualified from further evaluation.
- d) Payment will be effected within 30 days of receipt of invoice, and
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for preference as per PPPFA of 2000, BBEEA of 2003 and Preferential Procurement Regulations of 2017.

**2. Bid will be evaluated in terms of the following stage:**

**Stage 1: Evaluation on local content**

**2.1.1 Evaluation on local content**

Under local content stage of evaluation, the following should be completed and duly signed, bidders must meet the minimum threshold of local content as required by the national treasury for Cables, Transformers etc.

- MBD 6.2
- Annex C (Downloadable from municipal website under tenders/download files)
- Authorisation/Exemption letter by the DTI (where applicable)

Local Content formula

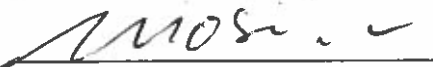
$$LC = [1 - x / y] * 100$$

Where

X is the imported content in Rand

Y is the bid price in Rand excluding value added tax (VAT)

Kindly direct all technical enquiries to **Khoza K at 015 501 2301** between 08:00 and 16:30. All quotations should be submitted at Mogwadi municipal Tender Box, no 303 Church Street Mogwadi 0715, by the **23 March 2021 at 11:00**, clearly marking "**SUPPLY AND DELIVERY OF OFFICE FURNITURE**". No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.


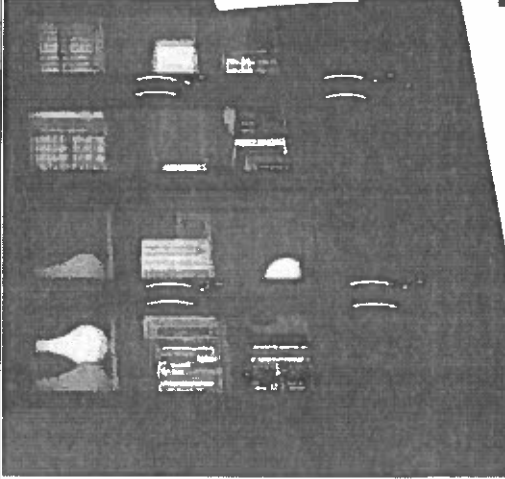


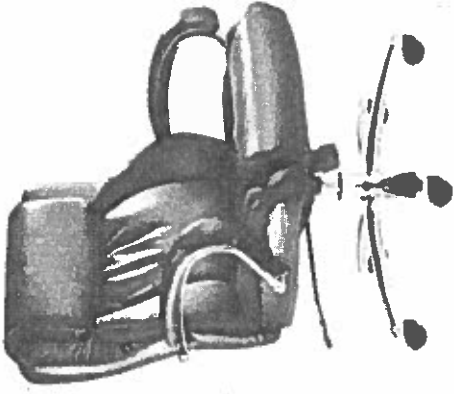
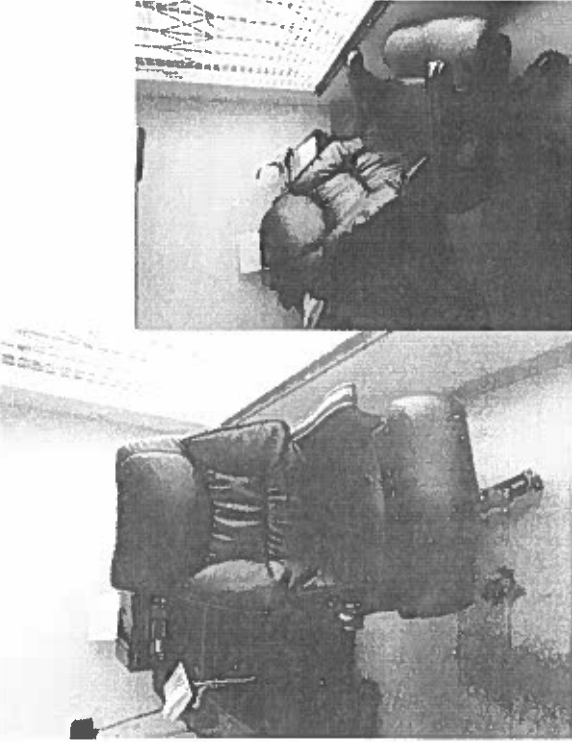
**Mosena M.L**  
**Municipal Manager**  
**COPR: 8/1/1/20**

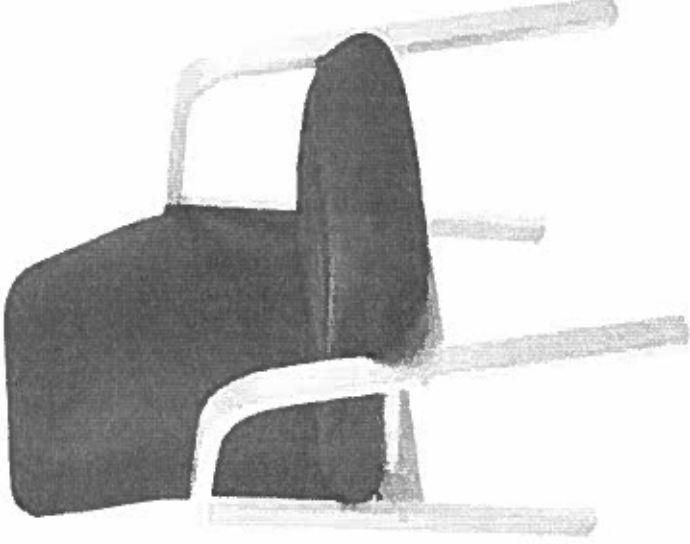
3. BID SPECIFICATION [Quotations should be on the company letterhead with the below layout]:

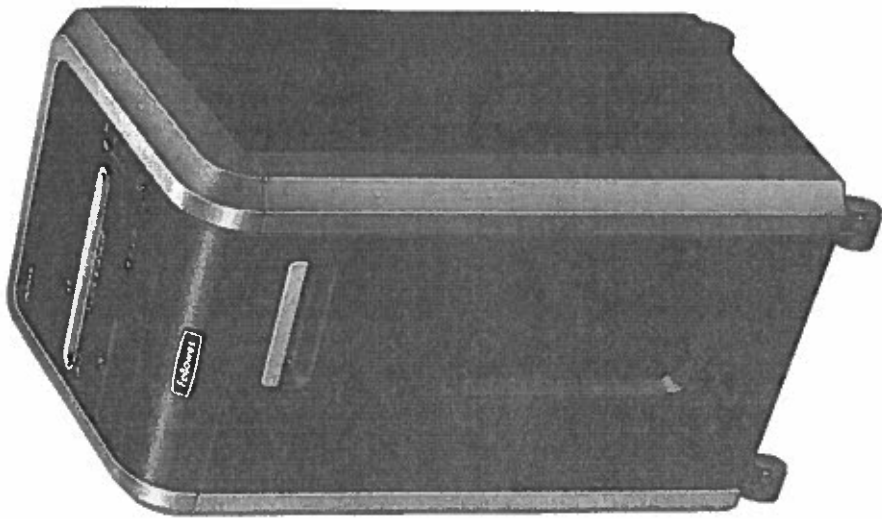
DESCRIPTION	COLOUR	QTY	LOCATION	DELIVERY ADDRESS
1. Veneer: Eden L-combination Desk 1800X200 LHS with inlay	Mahogany Veneer	01	Senior Manager LED&P	Mogwadi Building Old
2. Veneer: Eden Wall Unit:200X900X450 – Full glass doors – 200HX900WX450D	Mahogany Veneer	03	Senior Manager LED&P	Mogwadi Building Old
3. Big & Tall high back chair – Heavy Duty swivel & Tilt Mechanism – Chrome base – chrome Arms with padding (fabric : Bonded leather)	black	01	Senior Manager LED&P	Mogwadi Building Old
4. Db012 executive high back genuine leather chair with mahogany wooden frame. Swivel & tilt mechanism with 1 position lock. Wooden armrest with leather padding, mahogany wooden base weight 180kg	Mahogany Veneer	01	Mayor's Office	Mogwadi Centre Civic
5. Arch Visitors Armchair – Mahogany laminated – 4 legged (Fabric: Contract)	Black	02	Senior Manager LED&P	Mogwadi Building Old
6. Steel Shredder High volume 225MI  20 sheet manual feed; cross cut; 60L bin; 1 - 5 users;100% Jam proof, cut credit cards, paper clips, staples, CD/DVD's and papers with its solid steel cutting shafts	Steel	01	Office of Municipal Manager	Mogwadi Centre Civic
7. 225L Metallic upright freezer	Silver	01	Mayor's Office	Mogwadi Centre Civic
8. Steel 2 Tier Tea Trolley 950HX910WX570D	IVORY/KAROO	01	SCM	Mogwadi Centre Civic

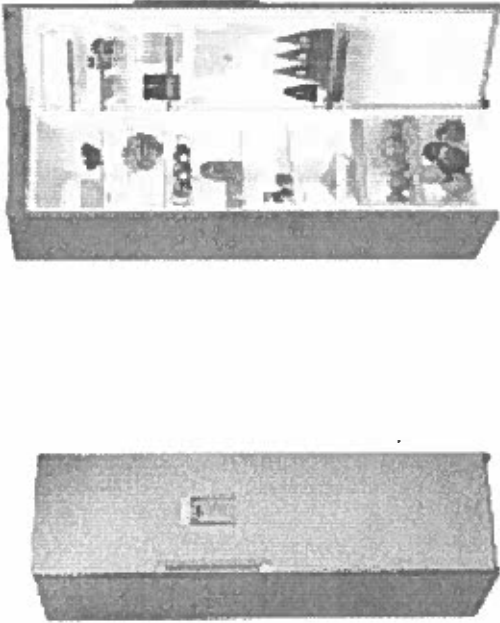
# TYPE OF OFFICE FURNITURE AND WOOD REQUIRED

DESCRIPTION	COLOUR	QUANTITY	PICTURE
1. Veneer: Eden L-combination Desk 1800X200 LHS with inlay	Mahogany Veneer	01	
2. Veneer: Eden Wall Unit: 200X900X450 – Full glass doors – 200HX900WX450D	Mahogany Veneer	03	

DESCRIPTION	COLOUR	QUANTITY	PICTURE
<p>3. Big &amp; Tall high back chair -- Heavy Duty swivel &amp; Tilt Mechanism -- Chrome base -- chrome Arms with padding (fabric : Bonded leather)</p>	<p>black</p>	<p>01</p>	
<p>4. Db012 executive high back genuine leather chair with mahogany wooden frame. Swivel &amp; tilt mechanism with 1 position lock. Wooden armrest with leather padding, mahogany wooden base</p>	<p>Veneer Mahogany</p>	<p>01</p>	

DESCRIPTION	COLOUR	QUANTITY	PICTURE
5. Arch Visitors Armchair – Mahogany laminated – 4 legged (Fabric: Leather Contract)	Black	02	 <p data-bbox="927 734 957 1025">With mahogany Frame</p>

DESCRIPTION	COLOUR	QUANTITY	PICTURE
<p>6. Steel Shredder High volume 225MI</p> <p>20 sheet manual feed; cross cut; 60L bin; 1 - 5 users; 100% Jam proof, cut credit cards, paper clips, staples, CD/DVD's and papers with its solid steel cutting shafts</p>		01	

DESCRIPTION	COLOUR	QUANTITY	PICTURE
7. 225L Metallic upright freezer		01	
08. Steel 2 Tier Tea Trolley 950HX910WX570D	IVORY/KA ROO	01+6	